

**NANAJI DESHMUKH VETERINARY SCIENCE UNIVERSITY,
JABALPUR - 4820001**

No. 4094 /Esst.I/CAS/2017

Date: 27/11/2017

To,

1. The Dean
College of Veterinary Science & A.H.,
Jabalpur/Mhow/Rewa
2. The Director
School of Wildlife/Biotechnology/Farms
NDVSU, Jabalpur
3. The In-charge Dean
College of Fishery Science,
Jabalpur

Subject: Application for up-gradation of grade pay under CAS.

Ref'nce: Dean Faculty office letter No.1345/F/Vety/2016, dated 04.10.2016.

In continuation to the letter referred above, the applications are further invited in the enclosed proforma from the teachers who are eligible for up-gradation of grade pay under Career Advancement Scheme (CAS) from AGP Rs. 6000 to 7000, 7000 to 8000, 8000 to 9000 and 9000 to 10000. The application form along with proforma for Academic Performance Indicator (API) score should be filled up as per the guidelines. The aforesaid duly filled application along with supportive documents must be submitted to the undersigned on or before 11th December, 2017.

The prescribed application form and guidelines may also be downloaded from the university website (www.ndvsu.org).

By order of the Vice Chancellor

Registrar

Endt. No. 4095 /Esst.I/CAS/2017

Date: 27 /11/2017

Copy for information and necessary action to:-

1. The Dean Faculty, NDVSU, Jabalpur.
2. Nodal Officer, University Website, NDVSU, Jabalpur.
3. PS to Hon'ble Vice Chancekllor, NDVSU, Jabalpur.

Registrar

NANAJI DESHMUKH VETERINARY SCIENCE UNIVERSITY, JABALPUR, M.P.
APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME (TO BE SUBMITTED IN DUPLICATE)

Assessment Period: From _____ To _____

1. Name : _____
2. Designation : _____
3. Department : _____
4. College/Unit : _____
5. Date of Birth : _____
6. Date of joining in the Institute : _____
7. **From AGP Rs. (6000 to 7000)** : _____
(i) Date of joining the post of Assistant Professor on the grade pay of Rs. 6000 : _____
(ii) Date of completion of 4 years (PhD)/5years : _____
(Masters) on the post of Assistant Professor in grade of Rs. 6000 : _____
8. **From AGP Rs. (7000 to 8000)** : _____
(i) Date of joining the post of Assistant Professor on the grade pay of Rs. 7000 : _____
(ii) Date of completion of 5 years on the post of Assistant Professor in grade pay of Rs. 7000 : _____
9. **From AGP Rs. (8000 to 9000)** : _____
(i) Date of joining on the post of Assistant Professor in grade pay of Rs. 8000 : _____
(ii) Date of completion of 3 years on the post of Assistant Professor in grade pay of Rs. 8000 : _____
10. **From AGP Rs. (9000 to 10000)** : _____
(i) Date of joining on the post of Associate Professor in grade pay of Rs. 9000 : _____
(ii) Date of completion of 3 years on the post of Associate Professor in grade pay of Rs. 9000 : _____

Date :

Signature of the Concerned

PROFORMA FOR ACADEMIC PERFORMANCE INDICATOR (API) SCORES

NANAJI DESHMUKH VETEIRNARY SCIENCE UNIVERSITY, JABALPUR

Assessment Criteria		Maximum marks	Evaluation of Asstt. Prof./ Equiv. (AGP 6000 to 7000)	Evaluation of Asstt. Prof./ Equiv. (AGP 7000 to 8000)	Evaluation of Asstt. Prof./ Equiv. (AGP 8000 to 9000)	Evaluation of Assoc. Prof./ Equiv. (AGP 9000 to 10000)
			Assessment period 4/5 years	Assessment period 5 years	Assessment period 3 years	Assessment period 3 years
1.	Teaching	30	30	30	15	15
	<ul style="list-style-type: none"> Teaching 0.5 marks for each contact hour taught (14 contacts per semester, 14×0.5=7 marks per semester) 	25				
	<ul style="list-style-type: none"> Membership of Associations, Scientific Societies/ Journals, special assignments such Supervisor/Guide to other recognize university/Member of Selection committee/editorial board 0.5 marks for each activity 	2				
	<ul style="list-style-type: none"> External Examiner/Evaluator/Paper Setter/Member of Selection Committee in recognized academic / research / training institute (0.5 mark per event) 	3				
2.	Research	15	15	15	10	10
	<ul style="list-style-type: none"> Major Guide / Supervisor/Advisor in PG or Ph.D. research thesis/dissertation (3 marks for Ph.D. and 2 marks for PG); and/ or Minor Guide / Supervisor/Advisor in PG or Ph.D. research thesis/dissertation (1.5marks for Ph.D. and 1 marks for PG) 	5				
	<ul style="list-style-type: none"> Principal Investigator (PI) in research project (3 marks for each); and/or Co-PI in research project (2 marks for each) 	5				
	<ul style="list-style-type: none"> New Ideas/Innovations/Technology Development/ Product / Paten / Infrastructure (1 mark per event) 	5				
3.	Extension	9	9	9	9	9
	<ul style="list-style-type: none"> Clinical/para-clinica /non-clinica /farm activities (1 mark for each event) 	6				
	<ul style="list-style-type: none"> Radio or Television programmes (0.5 mark for each event) 	3				

4.	CAPACITY BUILDING	10	10	10	10	10
	<ul style="list-style-type: none"> • Short course/Summer or Winter school/training programme /Refresher course attended of duration upto 10 days: 1 mark each; 10 to 20 days: 2 mark each; 21 days or more: 3 marks each • College level committee / activity (In charges 0.5 mark and members: 0.25 mark per year for each activity) • University level committee activity (In charges 1 mark and members: 0.5 mark per year for each activity) • Administrative experience (1 mark / year) 					
	<ul style="list-style-type: none"> • Seminars/Symposia/Workshop/Conference/Summer or Winter School/Training Programme organized(Convernor: 3 marks and Co-convernor: 1 mark for each activity) 					
5.	PUBLICATION	16	16	16	16	16
	<ul style="list-style-type: none"> • Research papers in referred scientific journals (1 mark for the First and second author; 0.75 mark each for rest of the authors). • Research/Clinical Abstract presented in Symposia/Conference/Seminars: 0.25 marks each (Max.5 marks) <p>Other Publications</p> <ul style="list-style-type: none"> • Original book published by International Publisher (5 marks for each author) • Subject books published by National level Publisher/State and Central Govt. Publications with ISBN/ISSN No. (3 marks for each author) • Book Chapter / Teaching Manual /Conference Proceedings (1 mark for each author) • Technical Bulletin/Clinical Bulletin/Atlas (minimum 25 pages) 0.25 mark for each author (Max.) • Teaching/Popular Articles: 0.25 mark for each author author (Max. 4 marks) 					
6.	PEER RECOGNITION	4	4	4	4	4
	<ul style="list-style-type: none"> • International Award/International Academy Fellow: 4 mark for each event 					

	<ul style="list-style-type: none"> • National Scientific Award/National Academy Fellow: 2 mark for each event • State Scientific Award: 1 mark each event • Institutional or recognized professional societies Award/ Fellowship/Journal Editor: 0.5 mark each event • Best Paper, Best Posters: 0.5 mark each event (Max. 1 mark) 					
	<ul style="list-style-type: none"> • Invitation for Conference/Seminar/ Workshop/Symposium, Short Course/Winter or Summer School/ Refresher Course/ Trainings to deliver lecture / Chair Person/Co-Chairman/ Reporteur: 0.5 mark for each event 					
	TOTAL					
7.	ANNUAL ASSESSMENT REPORT (for office use only)	16	16	16	16	16
	4.0 marks for Outstanding, 3.0 marks for very Good, 2.0 marks for Good, 1.0 mark for average grading to be awarded for each year					
	GRAND TOTAL		100	100	80	80

Signature of the Committee Chairman/Members

Certificate (To be filled in by the College / Centre)

- i. Verified that the information furnished by the Teacher with regard to service particulars and research achievements / publications etc. are correct.
- ii. No minor / major penalty has been imposed on him / her during the said assessment period.

SIGNATURE OF THE DEAN OF THE COLLEGE/

DIRECTOR OF THE CENTRE